

## **A GUIDE FOR APPRAISERS OF APPLICANTS TO SIMON FRASER UNIVERSITY'S MBA PROGRAMS**



**SFU BUSINESS**  
SIMON FRASER  
UNIVERSITY

Your letter of recommendation is a vital part of assessing the applicant's suitability for the chosen MBA Program. The Admissions Committee recommends that you base your evaluation of the applicant on the factors listed below:

### **Capacity**

- The intellectual capacity and maturity of judgment to complete a program of graduate study
- The ability to undertake the MOT MBA Program in addition to present or contemplated job requirements

### **Motivation**

- The drive and stamina necessary for sustaining a commitment to this course of study
- The extent to which family, colleagues, and employer are likely to be supportive of this undertaking
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### **Appropriateness**

- Current placement of the applicant in the management hierarchy (top, middle, or lower)
- Likelihood that the applicant will rise in management ranks

Please comment on any or all of the above factors as they apply to your perspective on the applicant. Be as specific as possible.

Thank you.

Please address your letter to:

Executive Director  
Management of Technology MBA Program  
Segal Graduate School of Business  
Simon Fraser University Vancouver  
500 Granville Street  
Vancouver, British Columbia  
Canada V6C 1W6

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The British Columbia Freedom of Information and Protection of Privacy Act allows an applicant to have access to the information contained in his/her letters of reference where that can be done without disclosing the identities of the referees who supply a reference in confidence. It is understood between Simon Fraser University and the referee that your reference is supplied in confidence unless you state otherwise.