



Name: _____

SFU ID: _____

Email: _____

**BACHELOR OF BUSINESS
ADMINISTRATION**

GRADUATION ELIGIBILITY CHECKLIST

BUSINESS ADMINISTRATION MAJOR for Calendar beginning Fall 2008

COURSE REQUIREMENTS

Course requirements normally completed in the first half of a student's degree (1-60 credits):

- Lower Division requirements
- Group Requirements (for students admitted to SFU before Fall 2006)
- Writing/Quantitative/Breadth requirements (WQB) (for students admitted to SFU Fall 2006 onward)
- Non-Business, non-Buec requirement

Course requirements normally completed in the second half of a student's degree (61-120 credits):

- Business Core Courses
- Area of Concentration
- Bus 400+ requirement
- any course requirement still outstanding from the hours 1-60

**Requirements
Met Not Met**

Lower Division Course Requirements: *minimum required grade C-*

Bus 207-3 (or Econ 301) ____ Bus 237-3 ____ Bus 251-3 ____ Bus 254-3 ____ Bus 272-3 ____
 Buec 232-4 (or Stats 270) ____ Econ 103-4 ____ Econ 105-4 ____ Math 157-3 (or 150 or 151 or 154) ____
 Any two of: Engl 101, 102, 103, 104, 105, 199, Phil 001, 100, 120 ____

Group Requirements: (for students admitted to SFU before Fall 2006) *minimum required grade D*

Students must meet specific breadth requirements for Group A, B and C. (see below) Requirements may be at any level (100+, 200+, 300+ or 400+).

This requirement may be partially met with courses completed in the lower division requirements. (e.g. Econ 103 = Group B.)

For Group A and B, students must pick courses from at least two departments. For example: 3 English + 1 History courses satisfies the 4 course requirement and the two department requirement.

Group A four courses: ____

two departments: ____

Students must complete four courses from at least two departments from the following:

Contemporary Arts, English, History, Humanities, Languages, Linguistics, Philosophy

Group B four courses: ____

two departments: ____

Students must complete four courses from at least two departments from the following:

Archaeology, Asia-Canada, Canadian Studies, Cognitive Science, Communication, Criminology, Economics, Education, Geography (excluding all Physical Geography courses), Gerontology, Latin American Studies, Political Science, Psychology, Resource and Environmental Management, Sociology and Anthropology, Women's Studies.

Group C two courses: ____

Students must complete two courses from the following:

Biochemistry, Biological Sciences, Chemistry, Computing Science, Earth Sciences, Kinesiology, Mathematics, Physical Geography: (Geog 111, 112, 213, 214, 215, 311, 313, 314, 315, 317, 412, 413, 414, 415, 416, 417, 418, 419), Physics, Statistics.

WQB (Writing, Quantitative, Breadth) Requirements: (for students admitted to SFU Fall 2006 onward)

minimum required grade C-

6 credits of W – can be met by taking 1 of Engl 101, 102, 103, 104, 105, 199 for entry and Bus 360 for Business core

6 credits of Q – can be met by taking Math 157 and Buec 232 for entry to Bus

24 credits B

6 credits of B-Soc – can be met by taking Econ 103 and 105 for entry to Bus

6 credits of B-Hum – can be met by taking Phil 100 and 120

6 credits of B-Sc – can be met by taking for example EASC 103, 104

6 credits of UB – can be met within the 50 credits of non-Bus, non-Buec

For complete information regarding WQB requirements see http://www.sfu.ca/ugcr/For_Students/WQB_Requirements/

50 Non-BUS or non-BUEC credit requirement: total to date ____

Students must complete a minimum of 50 credits of non-BUS or non-BUEC courses within their degree requirement. These courses are generally, though not necessarily, completed in the first half of a degree and may be at any level. E.g.: Math 157 or Econ 301.

Group Requirements and non-BUS, non-BUEC Lower Division courses may be applied to this requirement.

| | |
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| Business Core courses: <i>minimum required grade C-</i> Bus 303-3 _____ Bus 312-4 _____ Bus 336-4 _____ Bus 343-3 _____ Bus 360W-4 _____ Bus 374-3 or Bus 381-3 _____ Bus 393-3 _____ Bus 478-3 _____ | <input type="checkbox"/> <input type="checkbox"/> |
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| Business 400+ level requirement: _____ Business 478 and Business 425 do <u>not</u> satisfy this requirement Students are required to complete a minimum of three 400 level courses in either Business or Buec. BUS 400 level courses taken within area of concentration(s) will count toward this requirement. | <input type="checkbox"/> <input type="checkbox"/> |
|--|---|

Area of Concentration:
 Students are required to complete at least one area of concentration within their program, with the option of pursuing more than one area.
Courses that are listed in two areas (e.g. Bus 418 is listed in both Finance and International Business) will count towards the requirements of both areas.

| | | | | | | |
|-----------------------------------|-----------------|-----------------|-----------------|-----------------|--------------------------|--------------------------|
| Accounting | | | | | | |
| Do all of: | Bus 320-3 _____ | Bus 321-3 _____ | Bus 322-3 _____ | Bus 421-3 _____ | | |
| + at least 1 of*: | Bus 420-3 _____ | Bus 424-3 _____ | Bus 426-3 _____ | | <input type="checkbox"/> | <input type="checkbox"/> |
| <i>* must be completed at SFU</i> | | | | | | |

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|-------------------------|-----------------|-----------------|-----------------|--|--------------------------|--------------------------|
| Entrepreneurship | | | | | | |
| Do all of: | Bus 314-3 _____ | Bus 342-3 _____ | Bus 361-3 _____ | | | |
| | Bus 443-3 _____ | Bus 486-3 _____ | | | <input type="checkbox"/> | <input type="checkbox"/> |

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| Finance | | | | | | |
| Do: | Bus 312-4 <i>core</i> | Bus 315-4 _____ | Bus 316-3 _____ | | | |
| + at least 2 of: | Bus 410-3 _____ | Bus 413-4 _____ | Bus 417-4 _____ | Bus 418-3 _____ | <input type="checkbox"/> | <input type="checkbox"/> |
| | Bus 419-3 _____ | | | | | |

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|----------------------------------|-----------------|-----------------|-----------------|-----------------|--------------------------|--------------------------|
| Human Resource Management | | | | | | |
| Do 1 of: | Bus 374-3 _____ | Bus 381-3 _____ | | | | |
| + at least 1 of: | Bus 482-3 _____ | Bus 487-3 _____ | | | | |
| + at least 3 of: | Bus 485-3 _____ | Bus 432-3 _____ | Bus 472-3 _____ | Bus 481-3 _____ | | |
| | Bus 484-3 _____ | Bus 486-3 _____ | Bus 488-3 _____ | | <input type="checkbox"/> | <input type="checkbox"/> |

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| International Business | | | | | | |
| Do: | Bus 346-3 and one of: Bus 380-3 or Bus 432-3 and one of: 434-3 or 435-3 | | | | | |
| + at least 1 of: | Bus 431-3 _____ | Bus 49X-3 _____ (IB Topic) | | | | |
| + at least 1 of*: | Bus 418-3 _____ | 447-3 _____ | | | | |
| <i>*or any other BUS 400 level IB course NOT already used to satisfy the above</i> | | | | | <input type="checkbox"/> | <input type="checkbox"/> |

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| Management Information Systems | | | | | | |
| Do: | Bus 361-3 _____ | Bus 362-4 _____ | Bus 468-3 _____ | | | |
| + at least 2 of: | Bus 462-4 _____ | Bus 464-3 _____ | Bus 466-3 _____ | Bus 49X-3 _____ (MIS Topic) | | |
| + at least 1 of: | Cmpt 110 -3 _____ | Cmpt 120-3 _____ | | | <input type="checkbox"/> | <input type="checkbox"/> |

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|------------------------------------|-----------------|-----------------|-----------------|-----------------|--------------------------|--------------------------|
| Management & Technology | | | | | | |
| Do: | Bus 338-3 _____ | Bus 361-3 _____ | | | | |
| + at least 2 of: | Bus 362-4 _____ | Bus 445-3 _____ | Bus 462-4 _____ | Bus 474-3 _____ | <input type="checkbox"/> | <input type="checkbox"/> |

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|---------------------------|-----------------------|-----------------|-----------------|----------------------------|--------------------------|--------------------------|
| Management Science | | | | | | |
| Do: | Bus 336-4 <i>core</i> | Bus 473-4 _____ | | | | |
| + at least 2 of: | Bus 437-3 _____ | Bus 440-4 _____ | Bus 474-3 _____ | Bus 49X-3 _____ (MS Topic) | | |
| | Buec 433-5 _____ | | | | <input type="checkbox"/> | <input type="checkbox"/> |

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| Marketing | | | | | | |
| Do: | Bus 343-3 <i>core</i> | | Bus 347-3 _____ | Bus 442-4 _____ | | |
| + at least 3 of: | Bus 344-3 _____ | Bus 445-3 _____ | Bus 446-4 _____ | Bus 447-3 _____ | | |
| | Bus 448-4 _____ | Bus 449-3 _____ | Bus 459-3 _____ | | <input type="checkbox"/> | <input type="checkbox"/> |

45 Upper Division (UD) credit requirement:

A student must complete 45 credits of Upper Division (300+ or 400+) course work in the second half of their degree.

Any UD course work completed within the credits 1-60* will not count towards this requirement.

These 45 UD credits break down as follows:

| | | | |
|--|--------------------|--------------------------|--------------------------|
| 36 credits Business or Buec | total to date_____ | <input type="checkbox"/> | <input type="checkbox"/> |
| 9 credits Business or Buec or elective | total to date_____ | <input type="checkbox"/> | <input type="checkbox"/> |

Where a student has completed 54 credits and then enrolls in 12 credits, of which 6 credits are lower division courses and 6 credits are upper division, their 6 hour of UD credit will count towards the required 45.

$$54 + (6 \text{ LD} + 6 \text{ UD}) = 66 \quad \text{-->} \quad [54 + 6 \text{ LD}] = 60 + 6 \text{ UD} = 66$$

120 credit requirement:

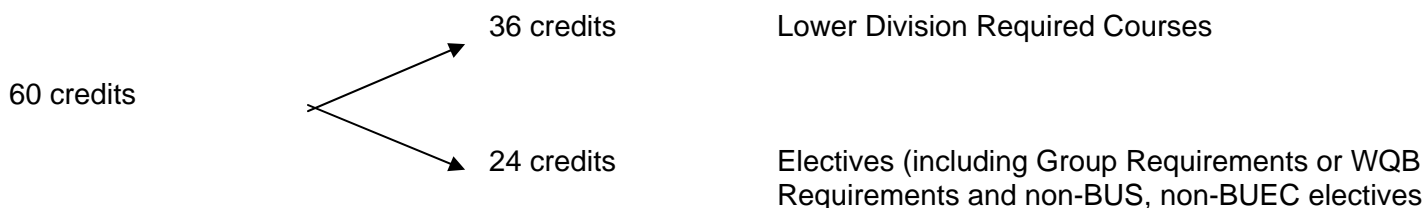
A BBA degree requires the completion of at least 120 credit hours. (Students may choose to complete more.) These 120 credits must include the following previously mentioned requirements:

Lower Division, Group, WQB, 50 credits of Non-Business/Buec, Cores, Bus 400 levels, Area of Concentration, 45 UD credits.

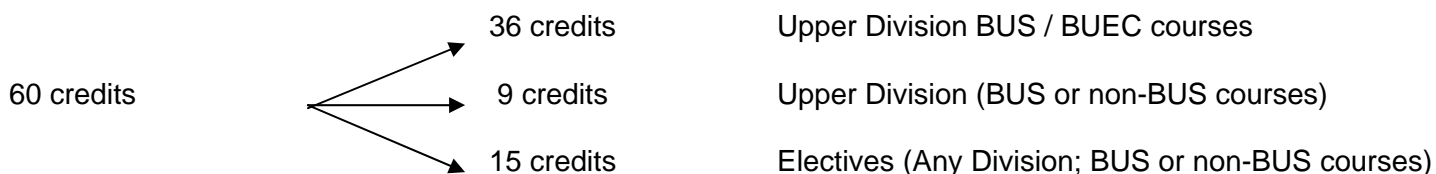
| | | | |
|-------------|--------------------|--------------------------|--------------------------|
| 120 credits | total to date_____ | <input type="checkbox"/> | <input type="checkbox"/> |
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BBA PROGRAM STRUCTURE

Lower Level (0 – 60 credits)



Upper Level (61- 120 credits)



120 credits required for BBA graduation

For BBA Honours, Joint Major, or Minor requirements, please consult the SFU Calendar, BBA website, or BBA advisors.