



SIMON FRASER UNIVERSITY  
FACULTY OF BUSINESS ADMINISTRATION

Name: \_\_\_\_\_

SFU ID: \_\_\_\_\_

Email: \_\_\_\_\_

**BACHELOR OF BUSINESS  
ADMINISTRATION**

**GRADUATION ELIGIBILITY CHECKLIST**

**BUSINESS ADMINISTRATION MAJOR for Calendar Fall 2009 – Summer 2010**

**COURSE REQUIREMENTS**

Course requirements normally completed in the first half of a student's degree:

- **Lower Division requirements**
- **Group Requirements (for students admitted to SFU before Fall 2006)**
- **Writing/Quantitative/Breadth requirements (WQB) (for students admitted to SFU Fall 2006 onward)**
- **Non-Business, non-Buec requirement**

Course requirements normally completed in the second half of a student's degree:

- **Business Core Courses**
- **Area of Concentration**
- **Bus 400+ requirement**
- **any outstanding course work to meet graduation requirement of 120 units**

**Requirements  
Met Not Met**

<b>Lower Division Course Requirements:</b> <i>minimum required grade C-</i> Bus 207-3 (or Econ 301) _____ Bus 237-3 _____ Bus 251-3 _____ Bus 254-3 _____ Bus 272-3 _____ Buec 232-4 (or Stats 270) _____ Econ 103-4 _____ Econ 105-4 _____ Math 157-3 (or 150 or 151 or 154) _____ Any two of: Engl 101, 102, 103, 104, 105, 199, Phil 001, 100, 120 _____	<input type="checkbox"/> <input type="checkbox"/>
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<b>Group Requirements: (for students admitted to SFU before Fall 2006)</b> <i>minimum required grade D</i> Students must meet specific breadth requirements for Group A, B and C. (see below) Requirements may be at any level (100+, 200+, 300+ or 400+). <i>This requirement may be partially met with courses completed in the lower division requirements. (e.g. Econ 103 = Group B.)                  For Group A and B, students must pick courses from at least two departments. For example: 3 English + 1 History courses satisfies the 4 course requirement and the two department requirement.</i>	
<b>Group A</b> four courses: _____ two departments: _____	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Students must complete four courses from at least two departments from the following: Contemporary Arts, English, History, Humanities, Languages, Linguistics, Philosophy	
<b>Group B</b> four courses: _____ two departments: _____	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Students must complete four courses from at least two departments from the following: Archaeology, Asia-Canada, Canadian Studies, Cognitive Science, Communication, Criminology, Economics, Education, Geography (excluding all Physical Geography courses), Gerontology, Latin American Studies, Political Science, Psychology, Resource and Environmental Management, Sociology and Anthropology, Women's Studies.	
<b>Group C</b> two courses: _____	<input type="checkbox"/> <input type="checkbox"/>
Students must complete two courses from the following: Biochemistry, Biological Sciences, Chemistry, Computing Science, Earth Sciences, Kinesiology, Mathematics, Physical Geography: (Geog 111, 112, 213, 214, 215, 311, 313, 314, 315, 317, 412, 413, 414, 415, 416, 417, 418, 419), Physics, Statistics.	

<b>WQB (Writing, Quantitative, Breadth) Requirements: (for students admitted to SFU Fall 2006 onward)</b> <i>minimum required grade C-</i>	
6 units of W – can be met by taking 1 of Engl 101, 102, 103, 104, 105, 199 for entry and Bus 360 for Business core	<input type="checkbox"/> <input checked="" type="checkbox"/>
6 units of Q – can be met by taking Math 157 and Buec 232 for entry to Bus	<input type="checkbox"/> <input type="checkbox"/>
<b>24 units B</b>	
6 units of B-Soc – can be met by taking Econ 103 and 105 for entry to Bus	<input type="checkbox"/> <input type="checkbox"/>
6 units of B-Hum – can be met by taking Phil 100 and 120	<input type="checkbox"/> <input type="checkbox"/>
6 units of B-Sci – can be met by taking for example EASC 103, 104	<input type="checkbox"/> <input type="checkbox"/>
6 units of UB – can be met within the 50 units of non-Bus, non-Buec	<input type="checkbox"/> <input type="checkbox"/>
For complete information regarding WQB requirements see <a href="http://www.sfu.ca/ugcr/For_Students/WQB_Requirements/">http://www.sfu.ca/ugcr/For_Students/WQB_Requirements/</a>	

<b>50 Non-BUS or non-BUEC unit requirement:</b> total to date _____	<input type="checkbox"/> <input type="checkbox"/>
Students must complete a minimum of 50 units of non-BUS or non-BUEC course work within their degree requirement. These courses are generally, though not necessarily, completed in the first half of a degree and may be at any level. E.g.: Math 157 or Econ 301. <i>Group Requirements and non-BUS, non-BUEC Lower Division courses may be applied to this requirement.</i>	

<b>Business Core courses:</b> <i>minimum required grade C-</i>	<input type="checkbox"/> <input type="checkbox"/>
Bus 303-3 _____ Bus 312-4 _____ Bus 336-4 _____ Bus 343-3 _____ Bus 360W-4* _____ Bus 374-3 or Bus 381-3 _____ Bus 393-3 _____ Bus 478-3 _____ Approved business students may access Upper Division business courses once they reach 45 units. *Students are required to complete Bus 360W before their 75 <sup>th</sup> unit.	

<b>Business 400+ level requirement:</b> _____	<input type="checkbox"/> <input type="checkbox"/>
<b>Business 478 and Business 425 do <u>not</u> satisfy this requirement</b> Students are required to complete a minimum of three 400 level courses in either Business or Buec. BUS 400 level courses taken within area of concentration(s) will count toward this requirement.	

<b>Area of Concentration:</b> Students are required to complete at least one area of concentration within their program, with the option of pursuing more than one area. <i>Courses that are listed in two areas (e.g. Bus 418 is listed in both Finance and International Business) will count towards the requirements of both areas.</i>
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<b>Entrepreneurship</b>  Do all of:            Bus 314-3 _____    Bus 342-3 _____    Bus 361-3 _____ Bus 443-3 _____    Bus 486-3 _____	<input type="checkbox"/> <input type="checkbox"/>
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<b>Finance</b>  Do:                    Bus 312-4 <i>core</i> Bus 315-4 _____    Bus 316-3 _____ + at least 2 of:    Bus 410-3 _____    Bus 413-4 _____    Bus 417-4 _____    Bus 418-3 _____ Bus 419-3 _____	<input type="checkbox"/> <input type="checkbox"/>
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<b>Human Resource Management</b>  Do 1 of: + at least 1 of:    Bus 374-3 _____    Bus 381-3 _____ Bus 482-3 _____    Bus 487-3 _____ + at least 3 of:    Bus 432-3 _____    Bus 472-3 _____    Bus 481-3 _____    Bus 484-3 _____ Bus 485-3 _____    Bus 486-3 _____    Bus 488-3 _____	<input type="checkbox"/> <input type="checkbox"/>
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<b>International Business</b>  Do:                    Bus 346-3 <b>and</b> one of: Bus 380-3 or Bus 432-3 <b>and</b> one of: 434-3 or 435-3 + at least 1 of:    Bus 431-3 _____    Bus 49X-3 _____ (IB Topic) + at least 1 of*:    Bus 418-3 _____    Bus 447-3 _____ *or any other BUS 400 level IB course <b>NOT</b> already used to satisfy the above	<input type="checkbox"/> <input type="checkbox"/>
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<b>Management Information Systems</b>  Do:                    Bus 361-3 _____    Bus 362-4 _____    Bus 468-3 _____ + at least 2 of:    Bus 462-3 _____    Bus 464-3 _____    Bus 466-3 _____    Bus 49X-3 _____ (MIS Topic)	<input type="checkbox"/> <input type="checkbox"/>
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<b>Management of Innovation</b>  Do:                    Bus 338-3 _____    Bus 361-3 _____ + at least 3 of:    Bus 450-3 _____    Bus 453-3 _____    Bus 452-3 _____    Bus 454-3 _____	<input type="checkbox"/> <input type="checkbox"/>
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<b>Management Science</b>  Do:                    Bus 336-4 <i>core</i> Bus 473-4 _____ + at least 2 of:    Bus 437-3 _____    Bus 440-4 _____    Bus 474-3 _____    Bus 49X-3 _____ (MS Topic) Buec 433-5 _____	<input type="checkbox"/> <input type="checkbox"/>
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<b>Marketing</b>  Do: <u>Bus 343-3</u> <i>core</i> Bus 345-4 _____    Bus 347-3 _____ + at least 3 of:    Bus 444-3 _____    Bus 445-3 _____    Bus 446-4 _____    Bus 447-3 _____ Bus 448-4 _____    Bus 449-3 _____    Bus 459-3 _____	<input type="checkbox"/> <input type="checkbox"/>
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**45 Upper Division (UD) unit requirement:**

A student must complete 45 units of Upper Division (300+ or 400+) course work at SFU. Approved business students may access Upper Division business courses once they reach 45 units.

These 45 UD units break down as follows:

36 units Business or Buec	total to date_____	<input type="checkbox"/>	<input type="checkbox"/>
9 units Business or Buec or elective	total to date_____	<input type="checkbox"/>	<input type="checkbox"/>

**120 unit requirement:**

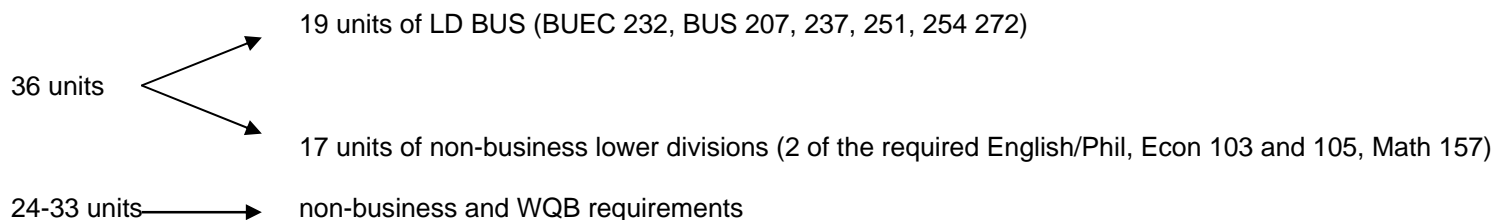
A BBA degree requires the completion of at least 120 units. (*Students may choose to complete more*). These 120 units must include the following previously mentioned requirements:

Lower Division, Group/WQB, 50 units of Non-Business/Buec, Cores, Bus 400 levels, Area of Concentration, 45 UD units.

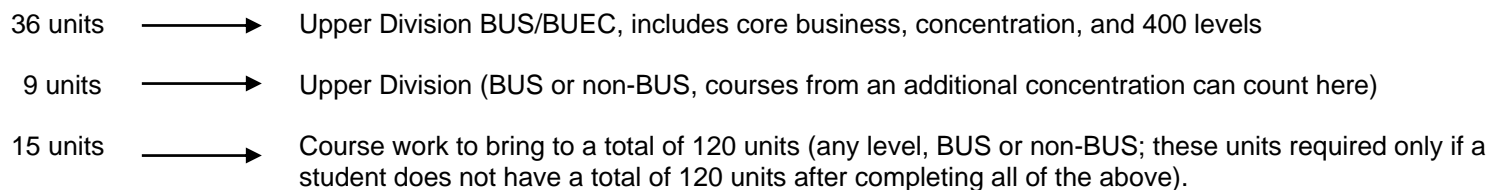
120 units	total to date_____	<input type="checkbox"/>	<input type="checkbox"/>
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**BBA PROGRAM STRUCTURE**

**Year 1 and 2 - complete your lower division, non-business and WQB requirements.**



**Year 3 and 4 – complete your core Business courses, at least one area of concentration, and 400 level course requirements, plus additional units to ensure a total of 120 units.**



Please see SFU Calendar for Grade Point Average Graduation Requirements.

For BBA Honors, Joint Major, or Minor requirements, please consult the SFU calendar, BBA website, or BBA advisors.