BACHELOR OF BUSINESS ADMINISTRATION

GRADUATION ELIGIBILITY CHECKLIST
BUSINESS ADMINISTRATION MAJOR for Calendar beginning Fall 2006

COURSE REQUIREMENTS

Course requirements normally completed in the first half of a student's degree (1-60 credit hours):
- Lower Division requirements
- Group Requirements
- Writing/Quantitative/Breadth requirements (WQB)
- Non-Business, non-Buec requirement

Course requirements normally completed in the second half of a student's degree (61-120 credit hours):
- Business Core Courses
- Area of Concentration
- Bus 400+ requirement
- any course requirement still outstanding from the hours 1-60

<table>
<thead>
<tr>
<th>Lower Division Course Requirements: minimum required grade C-</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bus 207-3 (or Econ 301) ____   Bus 237-3 ___   Bus 251-3 ____   Bus 254-3 ____   Bus 272-3 ___</td>
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<tr>
<td>Buec 232-4 (or Stats 270) _____   Econ 103-3 ____   Econ 105-3 ____   Math 157-3 (or 150 or 151 or 154) _____</td>
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<tr>
<td>Any two of: Engl 101, 102, 103, 104, 105, 199, Phil 001, 100, 120 _____</td>
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<table>
<thead>
<tr>
<th>Group Requirements: minimum required grade D</th>
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<tbody>
<tr>
<td>Students must meet specific breadth requirements for Group A, B and C. (see below) Requirements may be at any level (100+, 200+, 300+ or 400+).</td>
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<tr>
<td>This requirement may be partially met with courses completed in the lower division requirements. (e.g. Econ 103 = Group B.)</td>
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<tr>
<td>For Group A and B, students must pick courses from at least two departments. For example: 3 English + 1 History courses satisfies the 4 course requirement and the two department requirement.</td>
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<tr>
<td>Group A four courses: ____ _____ _____ ____</td>
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<tr>
<td>two departments: _____ _____</td>
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<tr>
<td>Students must complete four courses from at least two departments from the following: Contemporary Arts, English, History, Humanities, Languages, Linguistics, Philosophy</td>
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</tbody>
</table>

| Group B four courses: ____ _____ _____ ____ |
| two departments: _____ _____ |
| Students must complete four courses from at least two departments from the following: Archaeology, Asia-Canada, Canadian Studies, Cognitive Science, Communication, Criminology, Economics, Education, Geography (excluding all Physical Geography courses), Gerontology, Latin American Studies, Political Science, Psychology, Resource and Environmental Management, Sociology and Anthropology, Women's Studies. |

| Group C two courses: ____ _____ |

WQB (Writing, Quantitative, Breadth) Requirements

6 credits of W – can be met by taking 1 of Engl 101, 102, 103, 104, 105, 199 for entry and Bus 360 for Business core

6 credits of Q – can be met by taking Math 157 and Buec 232 for entry to Bus

24 credits B

6 credits of B-Soc – can be met by taking Econ 103 and 105 for entry to Bus

6 credits of B-Hum – can be met by taking Phil 100 and 120

6 credits of B-Sc – can be met by taking for example EASC 103, 104

6 credits of UB – can be met within the 50 credits of non-Bus, non-Buec

For complete information regarding WQB requirements see http://www.sfu.ca/ugcr/For_Students/WQB_Requirements/

50 Non-BUS or non-BUEC credit hours completed to date______

Students must complete a minimum of 50 credit hours of non-BUS or non-BUEC courses within their degree requirement. These courses are generally, though not necessarily, completed in the first half of a degree and may be at any level. E.g.: Math 157 or Econ 301.

Group Requirements and non-BUS, non-BUEC Lower Division courses may be applied to this requirement.
<table>
<thead>
<tr>
<th>Requirements</th>
<th>Met</th>
<th>Not Met</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Business Core courses:</strong></td>
<td>minimum required grade C-</td>
<td></td>
</tr>
<tr>
<td>Bus 303-3</td>
<td>Bus 312-4</td>
<td>Bus 336-4</td>
</tr>
<tr>
<td>Bus 374-3</td>
<td>or</td>
<td>Bus 381-3</td>
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</tbody>
</table>

**Business 400+ level requirement:**

*Business 478 and Business 425 do not satisfy this requirement*

Students are required to complete a minimum of three 400 level courses in either Business or Buec. This requirement is normally met with courses from a student’s area of concentration.

### Area of Concentration:

Students are required to complete at least one area of concentration within their program, with the option of pursuing more than one area.

*Courses that are listed in two areas (e.g. Bus 418 is listed in both Finance and International Business) will count towards the requirements of both areas.*

#### Accounting

Do all of: Bus 320-3 Bus 321-3 Bus 322-3 Bus 421-3

+ at least 1 of: Bus 420-3 Bus 424-3 Bus 426-3

#### Entrepreneurship

Do: Bus 361-3 Bus 477-4

+ at least 2* of: Bus 314-3 Bus 362-4 Bus 443-3 Bus 486-3 *(one of these must be Bus 443 or 486)

#### Finance

Do: Bus 312-4 core Bus 315-4 Bus 316-3 Bus 317-4 Bus 417-4 Bus 418-3 Bus 419-3 Bus 49X-3 (Fin topic)

+ at least 2 of: Bus 410-3 Bus 413-4 Bus 417-4 Bus 418-3

#### Human Resource Management

Do 1 of: Bus 374-3 Bus 381-3

+ at least 1 of: Bus 482-3 Bus 487-3

+ at least 3 of: Buec 485-3 Bus 432-3 Bus 472-3 Bus 481-3 Bus 484-3 Bus 486-3 Bus 488-3

#### International Business

Do: Bus 346-3 and one of: Bus 380-3 or Bus 432-3 and one of: 435, 434, or 49X

+ at least 2 of: any other BUS 400 level IB course NOT already used to satisfy the above (Bus 418-3, 431-3, 432-3, 434-3, 435-3, 447-3, 49X-3, 4XX-3 - one of these must be 431 or 4XX)

#### Management Information Systems

Do: Bus 362-4 Bus 364-3 (or 361-3) Bus 468-3

+ at least 2 of: Bus 462-4 Bus 464-3 Bus 466-3 Bus 49X-3 *(MIS Topic)*

+ at least 1 of: Cmpt 110 or Cmpt 117

#### Management & Technology

Do: Bus 338-3 Bus 361-3

+ at least 2 of: Bus 362-4 Bus 445-3 Bus 462-3 Bus 474-3

#### Management Science

Do: Bus 336-4 core Bus 473-4


#### Marketing

Do: Bus 343-3 core Bus 347-3 Bus 442-4

+ at least 2* of: Bus 344-3 Bus 445-3 Bus 446-4 Bus 447-3

Bus 448-4 Bus 449-3 *(one of these must be Bus 344 or 446 or 447)*
**45 Upper Division (UD) credit hour requirement:**
A student must complete 45 credit hours of Upper Division (300+ or 400+) course work in the second half of their degree. 
*Any UD course work completed within the credit hours 1-60* will not count towards this requirement.*
These 45 UD credit hours break down as follows:

- 36 credit hours Business or Buec total to date ____________
- 9 credit hours Business or Buec or elective total to date ____________

Where a student has completed 54 credit hours and then enrolls in 12 credit hours, of which 6 credit hours are lower division courses and 6 credit hours are upper division, their 6 hour of UD credit will count towards the required 45.

\[
54 + (6 \text{ LD} + 6 \text{ UD}) = 66 \quad \text{-} \quad [54 + 6 \text{ LD}] = 60 + 6 \text{ UD} = 66
\]

**120 credit hour requirement:**
A BBA degree requires the completion of at least 120 credit hours. *(Students may choose to complete more.)* These 120 credit hours must include the following previously mentioned requirements:

- Lower Division, Group, WQB, 50 credits of Non-Business/Buec, Cores, Bus 400 levels, Area of Concentration, 45 UD credit hours.
- 120 credit hours total to date ____________

**BBA PROGRAM STRUCTURE**

**Lower Level (0 – 60 credits)**

- 34 credits Lower Division Required Courses
- 60 credits
- 26 credits Electives (including Group Requirements and non-BUS, non-BUEC electives)

**Upper Level (61- 120 credits)**

- 36 credits Upper Division BUS / BUEC courses
- 9 credits Upper Division (BUS or non-BUS courses)
- 15 credits Electives (Any Division; BUS or non-BUS courses)

120 credits required for BBA graduation

For BBA Honours, Joint Major, or Minor requirements, please consult the SFU Calendar, BBA website, or BBA advisors.

[www.sfubusiness.ca/bba](http://www.sfubusiness.ca/bba)