



**BEE DIE SCHOOL  
OF BUSINESS**

**Business Administration Major for Fall 2015 - Summer 2016**

**Name:** \_\_\_\_\_

**Student Number:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Advisor:** \_\_\_\_\_

**Date:** \_\_\_\_\_

## Business Major Course Requirements

Requirement Met

### Business Foundation Program (BFP)

Minimum 'C-' grade required

Admit term Fall 2014 or later  YES  NO

BUS 201-3\* (Students entering directly from high school) \_\_\_\_\_

BUS 202-3\* (Students entering via internal / external transfer) \_\_\_\_\_

*\*Students must complete the Business Foundation Program within their first term at the Beedie School of Business.*

Requirement Met

### Grade Requirements

The BBA requires the following grade point averages for graduation:

- \_\_\_\_\_ Current cumulative GPA (min 2.00)
- \_\_\_\_\_ Current cumulative UDGPA (min 2.00)
- \_\_\_\_\_ Current GPA on all BUS & BUEC courses (min 2.00)
- \_\_\_\_\_ Current GPA on all UD BUS & BUEC courses (min 2.00)

The Beedie School of Business requires a *minimum 2.40 CGPA for entry into all 300 and 400 level business courses.*

Requirement Met

### Lower Division Requirements

Minimum 'C-' grade required

BU EC 232-4 (or STAT 270) \_\_\_\_\_

BUS 207-3 (or ECON 201/ECON 301) \_\_\_\_\_

BUS 237-3 \_\_\_\_\_

BUS 251-3 \_\_\_\_\_

BUS 254-3 \_\_\_\_\_

BUS 272-3 \_\_\_\_\_

ECON 103-4 \_\_\_\_\_

ECON 105-4 \_\_\_\_\_

MATH 157-3 (or MATH 150/151/154) \_\_\_\_\_

And any two of\*:

ENGL 101W-3 \_\_\_\_\_ PHIL XX1-3 \_\_\_\_\_

ENGL 102W-3 \_\_\_\_\_ PHIL 100W-3 \_\_\_\_\_

ENGL 103W-3 \_\_\_\_\_ PHIL 120W-3 \_\_\_\_\_

ENGL 104W-3 \_\_\_\_\_ WL 101W-3 \_\_\_\_\_

ENGL 105W-3 \_\_\_\_\_ WL 103W-3 \_\_\_\_\_

ENGL 199W-3 \_\_\_\_\_ WL 104W-3 \_\_\_\_\_

*\*Any one, but not more than one of these courses may be replaced by any three unspecified transfer units in English or in ENGL-Writing at the 100- or 200- level.*

Requirement Met

### Writing, Quantitative & Breadth (WQB) Requirement

Minimum 'C-' grade required

W & Q requirements may be satisfied by completion of applicable major required courses. However, Breadth courses are elective courses (i.e. non-BUS, non-BUEC)\*\*.

6 units of Writing (W)\*: \_\_\_\_\_

*\*Must be met by taking one lower division 'W' course and BUS 360W. Students are required to complete BUS 360W at SFU and before their 75th unit.*

6 units of Quantitative (Q): \_\_\_\_\_

24 units of Breadth\*\*:

18 units of (B)-designated breadth as follows:

- 6 units of B-Social Sciences (B-Soc) \_\_\_\_\_
- 6 units of B-Humanities (B-Hum) \_\_\_\_\_
- 6 units of B-Science (B-Sci) \_\_\_\_\_

6 units of additional, (B)-designated or undesignated breadth\*\* \_\_\_\_\_

*\*\*Breadth courses may be applied to the non-BUS / non-BUEC requirements below.*

For more information regarding WQB requirements, please visit: [sfu.ca/ugcr/for\\_students/wqb\\_requirements.html](http://sfu.ca/ugcr/for_students/wqb_requirements.html)

Students admitted to SFU before Fall 2006 are required to complete Group Requirements. Please consult with the Beedie Undergraduate Program for more information.

### Business Career Passport

Admit term Fall 2012 or later

YES  NO

Over the course of the BBA, business students admitted to the program in Fall 2012 and onwards must register in and complete six mandatory Business Career Passport workshops. These workshops may be completed in any order. However, it is highly recommended that students take their self-assessment workshop within their first 60 units.

Passport workshops include:

- Self-Assessment & Finding Your Fit
- Competitive Cover Letters
- Networking & Business Etiquette
- Interview Preparation Tactics
- Professional Business Resumes
- Job Search Strategies & Career Management

Enrollment and participation in the workshops must be recorded with the Career Management Centre (CMC).

To learn more and/or to register, please visit:  
[beedie.sfu.ca/careerpassport](http://beedie.sfu.ca/careerpassport)

Requirement Met

### Non-Business/Non-BUEC Requirement

Students must complete a minimum of either 15 non-BUS/non-BUEC courses, worth a minimum of 3 or more units each; or 45 total units of non-BUS/BUEC coursework, during their degree. These courses may be at any level (example: MATH 157-3, EDUC 311-3) and may also be counted towards the completion of the Breadth portion of the WQB requirements.

Non-Business / Non-BUEC coursework to date:

\_\_\_\_\_ / 15 non-BUS/non-BUEC courses    OR    \_\_\_\_\_ / 45 units of non-BUS/non-BUEC

Requirement Met

### Business Core Course Requirements

Minimum 'C-' grade required

BUS 303-3 \_\_\_\_\_ BUS 312-4 \_\_\_\_\_ BUS 336-4 \_\_\_\_\_ BUS 343-3 \_\_\_\_\_ BUS 360W-4\* \_\_\_\_\_

BUS 374-3 or BUS 381-3 \_\_\_\_\_ BUS 393-3 \_\_\_\_\_ BUS 478-3\*\* \_\_\_\_\_

*\*Students are required to complete BUS 360W at SFU and should do so before the 75th unit. \*\*Students are required to complete BUS 478 at SFU.*

**Area(s) of Concentration:**

Students are required to complete at least one area of concentration within their program, with the option of completing more than one area. Courses that are listed in two areas (e.g. BUS 418 is listed in both Finance and International Business) will count toward both areas of concentration.

Requirement Met

**Accounting\***

Complete all of: BUS 320-3 \_\_\_ BUS 321-3 \_\_\_ BUS 322-3 \_\_\_ BUS 421-3 \_\_\_  
 Plus complete 2 of: BUS 420-3 \_\_\_ BUS 424-3 \_\_\_ BUS 426-3 \_\_\_ BUS 427-3 \_\_\_  
 BUS 49X-3 (Accounting Topic) \_\_\_

*\*Must be completed at SFU. Only business students admitted to the Accounting concentration will be permitted to enroll in upper division (300- and 400-level) accounting courses required for the Accounting concentration, with the exception of Bus 320-3.*

**Entrepreneurship & Innovation**

Complete all of: BUS 314-3 \_\_\_ BUS 338-3 \_\_\_ BUS 361-3 \_\_\_ BUS 477-4 \_\_\_  
 Plus complete 2 of: BUS 443-3 \_\_\_ BUS 450-3 \_\_\_ BUS 453-3 \_\_\_ BUS 49X-3 (E&I Topic) \_\_\_

**Finance**

Complete all of: BUS 312-4 \_\_\_ BUS 315-4 \_\_\_ BUS 316-3 \_\_\_  
 Plus complete 2 of: BUS 410-3 \_\_\_ BUS 413-4 \_\_\_ BUS 417-4 \_\_\_ BUS 418-3 \_\_\_ BUS 419-3 \_\_\_  
 BUS 49X-3 (Finance Topic) \_\_\_

**Human Resource Management**

Complete all of: BUS 374-3 \_\_\_ BUS 381-3 \_\_\_  
 Plus complete 3 of: BUS 432-3 \_\_\_ BUS 472-3 \_\_\_ BUS 481-3 \_\_\_ BUS 482-3 \_\_\_ BUS 483-3 \_\_\_ BUS 484-3 \_\_\_  
 BUS 485-3 \_\_\_ BUS 486-3 \_\_\_ BUS 487-3 \_\_\_ BUS 488-3 \_\_\_ BUS 489-3 \_\_\_  
 BUS 49X-3 (HRM Topic) \_\_\_

**International Business**

Complete all of: BUS 346-3 \_\_\_  
 Plus complete 4 of: BUS 418-3 \_\_\_ BUS 430-3 \_\_\_ BUS 431-3 \_\_\_ BUS 432-3 \_\_\_ BUS 434-3 \_\_\_ BUS 435-3 \_\_\_  
 BUS 447-3 \_\_\_ BUS 49X-3 (IB Topic) \_\_\_

**Management Information Systems**

Complete all of: BUS 361-3 \_\_\_ BUS 362-4 \_\_\_ BUS 468-3 \_\_\_  
 Plus complete 2 of: BUS 462-3 \_\_\_ BUS 464-3 \_\_\_ BUS 466-3 \_\_\_ BUS 49X-3 (MIS Topic) \_\_\_

**Operations Management**

Complete all of: BUS 336-4 \_\_\_ BUS 473-4 \_\_\_  
 Plus complete 2 of: BUS 437-3 \_\_\_ BUS 440-4 \_\_\_ BUS 445-3 \_\_\_ BUS 474-3 \_\_\_ BUS 475-3 \_\_\_  
 BUS 49X-3 \_\_\_

**Marketing**

Complete all of: BUS 343-3 \_\_\_ BUS 345-4 \_\_\_ BUS 347-3 \_\_\_  
 Plus complete 3 of: BUS 441-3 \_\_\_ BUS 443-3 \_\_\_ BUS 444-3 \_\_\_ BUS 445-3 \_\_\_ BUS 446-4 \_\_\_ BUS 447-3 \_\_\_  
 BUS 448-4 \_\_\_ BUS 449-3 \_\_\_ BUS 459-3 \_\_\_ BUS 49X-3 (Marketing Topic) \_\_\_

Requirement Met

**Business 400 Level Requirement**

Students are required to complete a minimum of three, 3-unit BUS or BUEC courses at the 400 level.\* At least one of these three courses must be completed at SFU. BUS 400 level courses taken within an area of concentration(s) will count towards this requirement.\*

BUS 4XX-3 \_\_\_  
 BUS 4XX-3 \_\_\_  
 BUS 4XX-3 \_\_\_

*\*Excluding practicum courses and BUS 478*

Requirement Met

**45 Upper Division (UD) Unit Requirement**

Students must complete a minimum 45 units of upper division (300 or 400 level) course work at SFU. Approved Business students may access upper division (UD) courses once they complete 45 units. These 45 upper division units break down as follows:

36 UD BUS or + 9 UD Units  
 UD BUEC Units

\_\_\_\_\_/45 UD Units

Requirement Met

**120 Unit Requirement**

A Bachelor of Business Administration (BBA) degree requires the completion of at least 120 units. Students may choose to complete more.

Total units to date:  
 \_\_\_\_\_ / 120 Units

Responsibility: The ultimate responsibility rests with the student for completeness and correctness of course selection, for compliance with and completion of program and degree requirements, and for the observance of regulations and deadlines. Faculty advisors and staff are available to give advice and guidance, but it is the responsibility of the student to be familiar with the information in the University calendar.

