

# BACHELOR OF BUSINESS ADMINISTRATION

## COURSE PLANNING REQUIREMENTS

### PROGRAM REQUIREMENTS OVERVIEW

#### DEGREE OVERVIEW

Your degree consists of 4 components:

LOWER DIVISION COURSES + WQB COURSES + UPPER DIVISION COURSES + NON-BUS/NON-BUEC COURSES

Students are required to complete a minimum of 120 units.

#### GRADE REQUIREMENT

The BBA requires the following grade point averages (GPA) for graduation:

- Cumulative GPA - min 2.00
- Cumulative Upper Division GPA - min 2.00
- Upper Division BUS Course GPA - min 2.00
- Overall SFU BUS Course GPA - min 2.30
- SFU Program GPA - min 2.00
- SFU Upper Division Program GPA - min 2.00

### ► BUSINESS FOUNDATION PROGRAM

#### COURSE

*Minimum 'C-' grade required*

- BUS 201-3 (Direct high school admission)
- BUS 202-3 (Internal/External transfer)

Students must complete this course within their first term at the Beedie School of Business.

#### BUSINESS CAREER PASSPORT

Students must complete the six workshops listed below within the first 12 months in Business. It is recommended students complete the workshops in this sequence.

- Self-Assessment & Finding Your Fit
- Job Search Strategies & Career Management
- Competitive Cover Letters
- Professional Business Resumes
- Interview Preparation Tactics
- Networking & Business Etiquette

To register, please visit [beediecommunity.sfu.ca](http://beediecommunity.sfu.ca)

## FALL 2021 - SUMMER 2022

### ► LOWER DIVISION REQUIREMENTS

*Minimum 'C-' grade required*

- |  |                                    |   |
|--|------------------------------------|---|
| <input type="checkbox"/> BUS 207-3 or<br>ECON 201-4                  | <input type="checkbox"/> BUS 237-3 | <input type="checkbox"/> ECON 103-4                           |
| <input type="checkbox"/> BUS 217W-3                                  | <input type="checkbox"/> BUS 251-3 | <input type="checkbox"/> ECON 105-4                           |
| <input type="checkbox"/> BUS 232-4 or<br>ECON 233-4 or<br>STAT 270-3 | <input type="checkbox"/> BUS 254-3 | <input type="checkbox"/> MATH 157-3<br>or MATH<br>150/151/154 |
|  | <input type="checkbox"/> BUS 272-3 |   |

And any one of:

- |                                      |                                     |  |
|--------------------------------------|-------------------------------------|--|
| <input type="checkbox"/> PHIL 100W-3 | <input type="checkbox"/> PHIL 150-3 | <input type="checkbox"/> WL 105W-3   |
| <input type="checkbox"/> PHIL 105-3  | <input type="checkbox"/> WL 101W-3  | <input type="checkbox"/> ANY 3-unit<br>100/200 level<br>English (ENGL)<br>course |
| <input type="checkbox"/> PHIL 110-3  | <input type="checkbox"/> WL 103W-3  |  |
| <input type="checkbox"/> PHIL 120W-3 | <input type="checkbox"/> WL 104W-3  |  |

### ► WQB REQUIREMENTS

*Minimum 'C-' grade required*

#### WRITING (W) - 6 units

- BUS 217W-3
- BUS 360W-4

#### BREADTH (B) - 24 units

- |   |
|---|
| <input type="checkbox"/> B-Hum _____ / 6 Units                          |
| <input type="checkbox"/> B-Soc _____ / 6 Units                          |
| <input type="checkbox"/> B-Sci _____ / 6 Units                          |
| <input type="checkbox"/> Additional _____ / 6 Units<br>outside of major |

### ► NON-BUS/NON-BUEC REQUIREMENTS

Students are required to complete a minimum of 36 units of non-BUS/non-BUEC coursework.

Completed Units \_\_\_\_\_ / 36 Units

Courses in these sections may overlap. For example, ECON103-4 at SFU fulfills 4/6 of your B-Soc units and 4/36 non-BUS/non-BUEC units.

### ► UPPER DIVISION REQUIREMENTS

*Minimum 'C-' grade required*

Students are recommended to complete BUS 360W at SFU before their 75th unit. BUS 478 must also be completed at SFU.

- |                                    |  |                                    |
|------------------------------------|--|------------------------------------|
| <input type="checkbox"/> BUS 303-3 | <input type="checkbox"/> BUS 343-3                 | <input type="checkbox"/> BUS 393-3 |
| <input type="checkbox"/> BUS 312-4 | <input type="checkbox"/> BUS 360W-4                | <input type="checkbox"/> BUS 478-3 |
| <input type="checkbox"/> BUS 336-4 | <input type="checkbox"/> BUS 374-3 or<br>BUS 381-3 |                                    |

One of the following international business courses:

- |                                    |                                    |                                    |
|------------------------------------|------------------------------------|------------------------------------|
| <input type="checkbox"/> BUS 346-3 | <input type="checkbox"/> BUS 430-3 | <input type="checkbox"/> BUS 434-3 |
| <input type="checkbox"/> BUS 410-3 | <input type="checkbox"/> BUS 431-3 | <input type="checkbox"/> BUS 435-3 |
| <input type="checkbox"/> BUS 417-4 | <input type="checkbox"/> BUS 432-3 | <input type="checkbox"/> BUS 447-3 |
| <input type="checkbox"/> BUS 418-3 |                                    |                                    |

### ► GLOBAL PERSPECTIVE

Whether you choose Study Abroad or International Co-op, a good time to start planning is between 45 - 60 units. See your Academic Advisor for more information on how to get started.

## AREAS OF CONCENTRATION

Students are required to complete at least one area of concentration within their program. Students are encouraged to meet with an advisor regarding concentration declaration upon completion of 60 units and should declare before their 75th unit. To declare, please visit <https://beedie.sfu.ca/programs/undergraduate/bba-concentration-application-form>

	ACCOUNTING	FINANCE	INNOVATION & ENTREPRENEURSHIP	MANAGEMENT INFORMATION SYSTEMS
Complete all of	<input type="checkbox"/> BUS 320-3 <input type="checkbox"/> BUS 321-3 <input type="checkbox"/> BUS 322-3 <input type="checkbox"/> BUS 421-3 And any two of: <input type="checkbox"/> BUS 420-3 <input type="checkbox"/> BUS 424-3 <input type="checkbox"/> BUS 426-3 <input type="checkbox"/> BUS 427-3 <input type="checkbox"/> BUS 428-3 <input type="checkbox"/> BUS 49X-3 (Approved Accounting Topic)	<input type="checkbox"/> BUS 312-4 <input type="checkbox"/> BUS 315-4 <input type="checkbox"/> BUS 316-3 And any two of: <input type="checkbox"/> BUS 410-3 <input type="checkbox"/> BUS 413-4* <input type="checkbox"/> BUS 414-3 <input type="checkbox"/> BUS 415-3 <input type="checkbox"/> BUS 417-4* <input type="checkbox"/> BUS 418-3 <input type="checkbox"/> BUS 419-3 <input type="checkbox"/> BUS 49X-3 (Approved Finance Topic)	<input type="checkbox"/> BUS 314-3 <input type="checkbox"/> BUS 338-3 <input type="checkbox"/> BUS 361-3 <input type="checkbox"/> BUS 477-4 And any one of: <input type="checkbox"/> BUS 339-4 <input type="checkbox"/> BUS 406-3 <input type="checkbox"/> BUS 443-3 <input type="checkbox"/> BUS 450-3 <input type="checkbox"/> BUS 453-3 <input type="checkbox"/> BUS 49X-3 (Approved I&E Topic)	<input type="checkbox"/> BUS 361-3 <input type="checkbox"/> BUS 362-4 <input type="checkbox"/> BUS 468-3 And any two of: <input type="checkbox"/> BUS 462-3 <input type="checkbox"/> BUS 464-3 <input type="checkbox"/> BUS 465-3 <input type="checkbox"/> BUS 466-3 <input type="checkbox"/> BUS 49X-3 (Approved MIS Topic)
	OPERATIONS MANAGEMENT	MARKETING	INTERNATIONAL BUSINESS	HUMAN RESOURCE MANAGEMENT
Complete all of	<input type="checkbox"/> BUS 336-4 <input type="checkbox"/> BUS 473-4 And any two of: <input type="checkbox"/> BUS 437-3 <input type="checkbox"/> BUS 440-4 <input type="checkbox"/> BUS 445-3 <input type="checkbox"/> BUS 474-3 <input type="checkbox"/> BUS 475-3 <input type="checkbox"/> BUS 49X-3 (Approved OM Topic)	<input type="checkbox"/> BUS 343-3 <input type="checkbox"/> BUS 345-3 <input type="checkbox"/> BUS 347-3 And any three of: <input type="checkbox"/> BUS 441-3 <input type="checkbox"/> BUS 443-3 <input type="checkbox"/> BUS 444-3 <input type="checkbox"/> BUS 445-3 <input type="checkbox"/> BUS 446-3 <input type="checkbox"/> BUS 447-3 <input type="checkbox"/> BUS 448-3 <input type="checkbox"/> BUS 449-3 <input type="checkbox"/> BUS 455-3 <input type="checkbox"/> BUS 459-3 <input type="checkbox"/> BUS 49X-3 (Approved Marketing Topic)	<input type="checkbox"/> BUS 346-3 And any three of: <input type="checkbox"/> BUS 418-3 <input type="checkbox"/> BUS 430-3 <input type="checkbox"/> BUS 431-3 <input type="checkbox"/> BUS 432-3 <input type="checkbox"/> BUS 434-3 <input type="checkbox"/> BUS 435-3 <input type="checkbox"/> BUS 447-3 <input type="checkbox"/> BUS 49X-3 (Approved IB Topic)	<input type="checkbox"/> BUS 374-3 <input type="checkbox"/> BUS 381-3 And any three of: <input type="checkbox"/> BUS 432-3 <input type="checkbox"/> BUS 481-3 <input type="checkbox"/> BUS 482-3 <input type="checkbox"/> BUS 483-3 <input type="checkbox"/> BUS 484-3 <input type="checkbox"/> BUS 485-3 <input type="checkbox"/> BUS 486-3 <input type="checkbox"/> BUS 487-3 <input type="checkbox"/> BUS 488-3 <input type="checkbox"/> BUS 489-3 <input type="checkbox"/> BUS 49X-3 (Approved HRM Topic)
				STRATEGIC ANALYSIS
				<input type="checkbox"/> BUS 478-3 And any three of: <input type="checkbox"/> BUS 307-3 <input type="checkbox"/> BUS 371-3 <input type="checkbox"/> BUS 471-3 <input type="checkbox"/> BUS 479-3 <input type="checkbox"/> BUS 49X-3 (Approved SA Topic)

\* 3 units effective Spring 2022 onward

### 400-LEVEL REQUIREMENT

Have you completed three 400 level BUS courses, with at least one of the three at SFU? This does not include BUS 478 or 425.

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

### 45 UD UNIT REQUIREMENT

Have you completed 45 upper division units, with at least 36 upper division BUS units?

\_\_\_\_\_ + \_\_\_\_\_ = \_\_\_\_\_  
 36 BUS Units      9 BUS or Non-BUS Units      45 UD Units

### TOTAL UNIT REQUIREMENT

Have you completed at least 120 units?

\_\_\_\_\_ / 120 Units

Meeting all course requirements will not necessarily reach 120 units (including 45 upper division units). Consider customizing your degree with a study abroad term, a business certificate, an additional concentration, or a non-business complement, such as a minor or certificate. See your Business Academic Advisor for more information: [beedie.sfu.ca/resources/undergraduates/connect-with-an-advisor](https://beedie.sfu.ca/resources/undergraduates/connect-with-an-advisor)

**Responsibility:** The ultimate responsibility rests with the student for completeness and correctness of course selection, for compliance with and completion of program and degree requirements, and for the observance of regulations and deadlines. Faculty advisors and staff are available to give advice and guidance, but it is the responsibility of the student to be familiar with the information in the University calendar: <https://www.sfu.ca/calendar.html>